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7 ADAN ORTIZ,
8 Plaintiff.

9 v.
10 RANDSTAD NORTH AMERICA, L.P.,
11 Defendant.

Case No. [13-cv-05050-MMC](#) (JCS)

**NOTICE OF REFERENCE; ORDER TO
MEET AND CONFER AND FILE JOINT
LETTER**

Re: Dkt. No. 38

12
13 TO ALL PARTIES AND COUNSEL OF RECORD:

14 The above matter has been referred to Magistrate Judge Joseph C. Spero for a dispute
15 regarding Defendant's Responses to Plaintiff's Special Interrogatories and Requests for Production
16 of Documents and all future discovery matters.

17 IT IS HEREBY ORDERED that not later than ten (10) calendar days from the date of this
18 Order, lead trial counsel for Plaintiff(s) and lead trial counsel for Defendant(s) shall meet and
19 confer in person regarding the subject matter of the dispute in an effort to resolve the matter(s).
20 Within five (5) calendar days of the lead trial counsels' meet-and-confer session, the parties shall
21 provide a detailed Joint Letter, not to exceed five (5) pages, to the Court. This Joint Letter shall
22 include a description of every issue in dispute and, with respect to each such issue, a detailed
23 summary of each party's final substantive position and its final proposed compromise on each
24 issue.

25 **LAW AND MOTION HEARING PROCEDURES**

26 Civil law and motion is heard on Friday mornings, at 9:30 a.m., Courtroom G, 15th Floor,
27 United States District Court, 450 Golden Gate Avenue, San Francisco, California, 94102.

28 In the event a future **discovery dispute** arises, IT IS HEREBY ORDERED that before

1 filing any discovery motion before this Court, the parties must comply with the following:

2 1. Lead trial counsel for both parties must meet and confer *in person* regarding the
3 matter(s) at issue. This meeting shall occur after other efforts to resolve the
4 dispute, such as telephone, e-mail, teleconference, or correspondence, have been
5 unsuccessful. Once those efforts have proved unsuccessful, any party may demand
6 a meeting of lead trial counsel to resolve a discovery matter. Such a meeting shall
7 occur within ten (10) calendar days of the demand. The locations of the meetings
8 shall alternate. The first meeting shall be at a location selected by counsel for
9 Plaintiff(s). If there are any future disputes, the next such meeting shall be held at a
10 location to be determined by counsel for Defendant(s), etc.

11 2. Within five (5) calendar days of the in-person meeting between lead trial counsel
12 referred to above, the parties shall jointly file a detailed letter with the Court, not to
13 exceed five (5) pages without leave of Court, which will include the matters that
14 remain in dispute, a detailed substantive description of each side's position on each
15 such issue, and a description of each side's proposed compromise on each such
16 issue. In the absence of permission from the Court, the letter may not exceed five
17 (5) pages.

18 3. After the Court has received the joint letter, the Court will determine what future
19 proceedings, if any, are necessary.

20 In the event that the parties continue to be unable to resolve the matters regarding the
21 timing and scope of discovery, the Court will consider what future actions are necessary. These
22 actions may include the following: (1) sanctions against a party failing to cooperate in the
23 discovery process and meet and confer in good faith, as required by this Order, the Federal Rules
24 of Civil Procedure, and the Local Rules of this Court; and/or (2) requiring the Chief Executive
25 Officers of each party to attend the in-person, meet-and-confer sessions described above. The
26 Court is not entering either of these matters as an Order of the Court at this time, and fully expects
27 counsel to meet their obligations under this Order and under the Local Rules.

28 Regardless of whether the Court reschedules a hearing date, all opposition and reply papers

1 shall be timely filed according to the originally noticed hearing date, pursuant to Civil L. R. 7-3.

2 A party or counsel has a continuing duty to supplement the initial disclosure when required
3 under Fed. R. Civ. P. 26(e)(1).

4 All filings of documents relating to motions referred to the undersigned shall list the civil
5 case number and the district court judge's initials followed by the designation "(JCS)".

6 **ELECTRONIC FILING AND COURTESY COPIES**

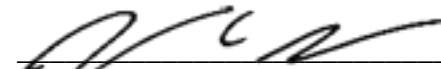
7 Please refer to Civil L. R. 5-4 and General Order No. 45 for the Northern District of
8 California for information relating to electronic filing procedures and requirements.

9 **BEFORE NOON ON THE NEXT BUSINESS DAY FOLLOWING THE ELECTRONIC**
10 **FILING, THE PARTIES ARE REQUIRED TO LODGE DIRECTLY WITH CHAMBERS ONE**
11 **PAPER COPY OF EACH DOCUMENT, WHICH IS TO BE DESIGNATED "JCS'S**
12 **CHAMBERS' COPY."**

13 The failure of counsel or a party to abide by this Order may result in sanctions pursuant to
14 Fed. R. Civ. P. 16(f).

15 **IT IS SO ORDERED.**

16 Dated: February 13, 2015

17 
18 JOSEPH C. SPERO
United States Magistrate Judge